

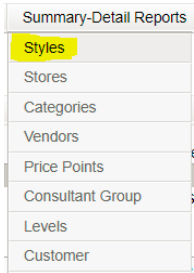
# Balance to Buy™ Pro Tip – Looking at Inventory Only in Sum Detail Reports

Objective: I want to only look at what I have in stock for a particular vendor

Solution: Styles Report

Sometimes you need a good inventory report. You can achieve that by adjusting the dates in the filter boxes.

Step 1: Choose “Styles” in the Drop down box the Summary Detail Tab



Step 2: Select your Vendor

Step 3: Select the sales start date as the **Day after the Sales End Date**. This will filter out all of the sales.

The filter configuration interface includes the following fields and values:

- Bulk Items:** No Bulk Items
- Vendor:** Le Vian Corporation
- Category:** 130 -Dia Fash Ring/To
- Store #:** 1
- Ownership:** Asset
- Sales Start Date:** 10/13/2017
- Sales End Date:** 10/12/2017
- Stock As Of:** October 12, 2017
- Detail Column:** Summary
- Detail 2 Column:** Summary
- By Period:** None
- Price Pt:** \$0-\$100, \$100-\$200, \$200-\$300
- Level:** Color, Diamond Fashion
- Transaction Type:** Inventory, Special Order
- SubCategory:** All
- Price Breaks:** Standard
- Min# Sold:** 1
- Turn Over In Units:**
- Show Layaway:**
- Show rows with \$0 Sales:**

Step 3: Apply Filter

This report will give you the styles that you have in stock, the quantity, as well as the average days on hand.

Style	SALES				COST OF GOODS		INVENTORY			TURN OVER	PROFIT			AGED			
	Avg DTS	Sales	Unit s	Avg Ticket	Cost	Avg Cost	Cost Onhand	Units	Avg Cost OH		GP\$	GP%	GMROI	Cost of Aged	Units	%Aged Stock	AVG DOH
ABSU 1	0	\$0	0	\$0	\$0	\$0	\$584	1	\$584	0.00	\$0	0.00	\$0.00	\$0	0	0%	58
ABSU 2	0	\$0	0	\$0	\$0	\$0	\$389	1	\$389	0.00	\$0	0.00	\$0.00	\$0	0	0%	58
ASND 101	0	\$0	0	\$0	\$0	\$0	\$199	1	\$199	0.00	\$0	0.00	\$0.00	\$0	0	0%	356
DEKI 178	0	\$0	0	\$0	\$0	\$0	\$974	1	\$974	0.00	\$0	0.00	\$0.00	\$0	0	0%	178
SUXW 74	0	\$0	0	\$0	\$0	\$0	\$649	1	\$649	0.00	\$0	0.00	\$0.00	\$0	0	0%	352
SVAQ 2	0	\$0	0	\$0	\$0	\$0	\$1,000	1	\$1,000	0.00	\$0	0.00	\$0.00	\$0	0	0%	353
SVCM 8	0	\$0	0	\$0	\$0	\$0	\$829	1	\$829	0.00	\$0	0.00	\$0.00	\$0	0	0%	226
SVGA 26	0	\$0	0	\$0	\$0	\$0	\$692	1	\$692	0.00	\$0	0.00	\$0.00	\$0	0	0%	7
WIVO 405	0	\$0	0	\$0	\$0	\$0	\$349	1	\$349	0.00	\$0	0.00	\$0.00	\$0	0	0%	353
WIYF 1	0	\$0	0	\$0	\$0	\$0	\$549	1	\$549	0.00	\$0	0.00	\$0.00	\$0	0	0%	352

This report can be even more versatile by adding items into your **Detail Columns**, such as descriptions, store, category, etc.