

THE BIG NETWORKTM A PROGRAM TO FACILITATE COLLABORATION



INTELLIGENT SOLUTIONS FOR THE JEWELRY INDUSTRY™

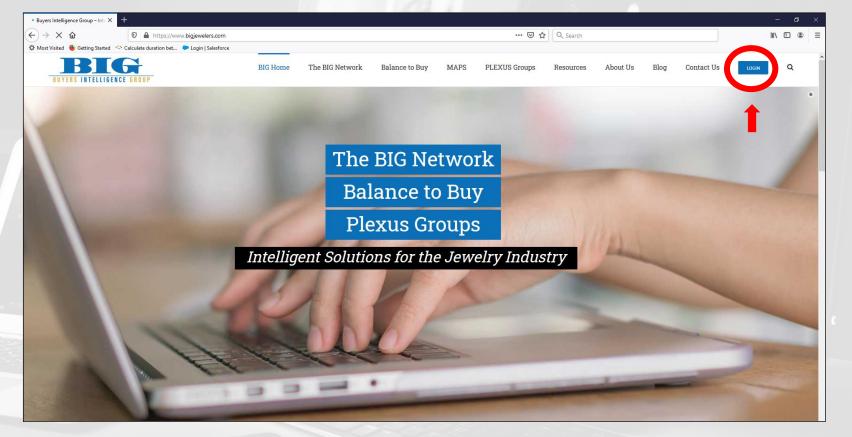








BALANCE TO BUY WWW.BIGJEWELERS.COM



• Select "LOGIN" in top right corner



BALANCE TO BUY SIMPLE LOG-IN

- Select "Login"
- Enter username and password

Password Retrieval

- Select "Forgot Password"
- Enter username
- Select "Send Password"

The password will be emailed to the address we have on file

Please change password after initial log-in or retrieval

NETWORK	BALANCE TO BUY ^M	
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Use module action menu to edit content		
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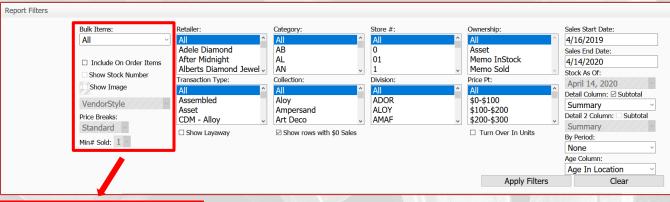
BALANCE TO BUY MENU



BALANCE TO BUYTM

Essentials Vendor Version Sum-Det Rpts SavedReports Home **Essentials** Vendor Version Sum-Det Rpts: • **Saved Reports** Home **v** Retailer - Vendor Style Mapping Inventory Search Vendor SKU #'s Vendor Style Catalog Stores Categories Retailers **Price Points** Divisions Collections Departments Company **Consultant Group**

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Bulk Items: All

□ Include On Order Items □ Show Stock Number □ Show Image

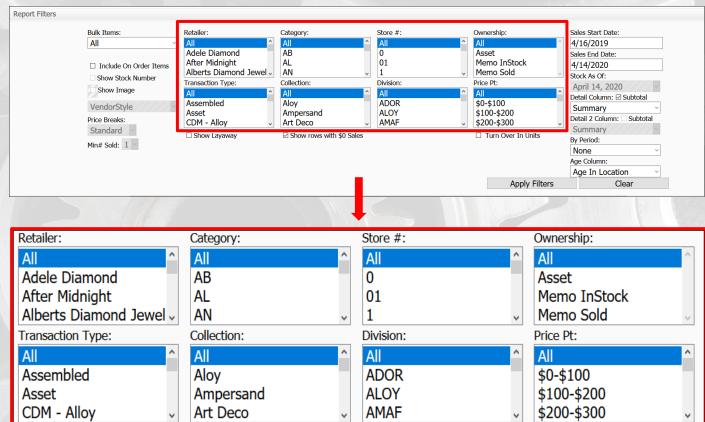
Bulk Items: Defaults to all

VendorStyle Price Breaks:

Standard

Min# Sold: 1 ~

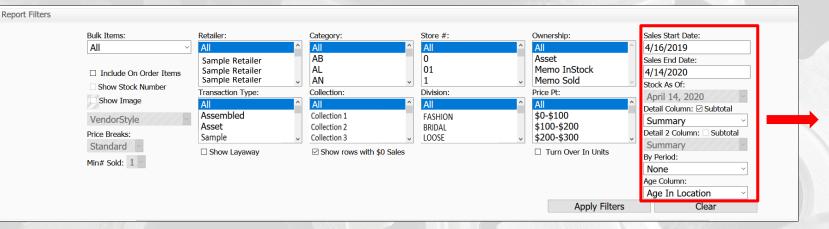
- Include On Order Items: confirm with the retailer that they use their POS to enter p.o.'s (P.O. gty will show as store # 51 OR #53)
- Show Image: Shows vendor images, when checked if uploaded to Balance to Buy
- Vendor Style: Change to UPC and Add Vendor Style in "Detail Column" to see base # and all variations flagged with base # in catalog.



Retailer: Vendor Retailer
 Partners

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- Category, Collection & Level/Division: vendor hierarchy
- Store: Store # if retailer has multiple Locations
- Ownership: Asset / Memo breakdown
- Price Point: Retail Price Point ranges
- Transaction Type: retailer specific flags



- Sales Start Date: default is rolling year, can be changed
- Sales End Date: default is as of yesterday to reflect rolling year, can be changed
- Stock As Of: default as of yesterday, cannot be modified
- Detail Column: additional menu options, populates blank column
- Detail 2 column: additional menu options once "detail column" is selected
- Subtotal: uncheck box to remove subtotal lines
- By Period: trend reports (Year over Year, Month over Month, etc.)
- Age Column: default is age in location

Sales Start Date:
4/16/2019
Sales End Date:
4/14/2020
Stock As Of:
April 14, 2020
Detail Column: 🗹 Subtotal
Summary
Detail 2 Column: 🗌 Subtotal
Summary
By Period:
None
Age Column:
Age In Location

Retailer: All Adele Diamond After Midnight Alberts Diamond Jewe Transaction Type: All Assembled Asset CDM - Alloy Show Layaway	Category: All AB AL AN Collection: All Aloy Ampersand Art Deco	Store #: All 0 01 1 Division: All ADOR ALOY AMAF		Ownership: All Asset Memo InStock Memo Sold Price Pt: All \$0-\$100 \$100-\$200 \$200-\$300 Turn Over In Units		Sales Start Date: 4/25/2019 Sales End Date: 4/23/2020 Stock As Of: April 23, 2020 Detail Column: Summary Detail 2 Column: Summary By Period: None Age Column: Age In Location y Filters	V Subtotal V
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- Show Layaway: check to see layaway items (will show oh #L)
- Show Rows with \$0 Sales: uncheck if you want to see only items that have sold in time frame chosen
- Turn Over In Units: check to recalculate turn based on units rather than dollars
- Binoculars: item search
- Diskette: export report to format selected in drop-down menu
- Report Name: title a saved / automatic report
- Save: save created report (still need to schedule under saved reports)

GENERATE REPORT – DATA ORGANIZED BY RETAILER

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• Select "Retailers" from the Vendor Version Sum-Det Rpts drop down menu



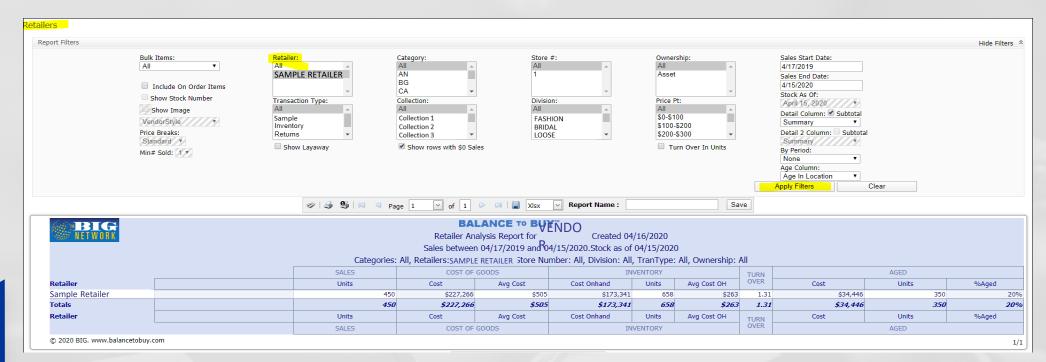
GENERATE REPORT – DATA ORGANIZED BY RETAILER

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Samp	ole Retailer		1,460	\$918,675	\$629	\$1,527,469	3,657	\$418	0.60	\$932,303	2,792	61%
	ole Retailer		835	\$345,743	\$414	\$133,325	871	\$153	2.59	\$20,631	288	15%
	ole Retailer		393	\$264,014	\$672	\$150,010	1,703	\$88	1.76	\$90,366	1,123	60%
	ole Retailer		485	\$261,044	\$538	\$413,284	660	\$626		\$225,262	313	55%
	ole Retailer		287	\$205,106	\$715	\$285,439	447	\$639	0.72	\$79,230	123	28%
	ole Retailer		411	\$232,491	\$566	\$287,422	377	\$762	0.81	\$36,415	43	13%
	ole Retailer ole Retailer		271	\$206,844	\$763	\$191,718	1,012	\$189	1.08	\$53,145	495	28%
	ole Retailer		597	\$310,688	\$520	\$380,679	697	\$546	0.82	\$22,768	47	6%
Samp	ole Retailer		448	\$221,848	\$495	\$417,045	616	\$677	0.53	\$90,686	152	22%
Samp	ole Retailer		421	\$207,233	\$492	\$192,776	714	\$270	1.07	\$32,763	333	17%
Samp	ole Retailer		399	\$217,964	\$546	\$416,552	840	\$496	0.52	\$143,779	317	35%
Samp	ole Retailer		460	\$186,210	\$405	\$243,413	879	\$277	0.76	\$96,873	540	40%
Samp	ole Retailer		355	\$177,952	\$501	\$144,337	280	\$515	1.23	\$49,410	94	34%

 Report will automatically generate* to show data organized by all data-sharing retailers for the default rolling 365 day time period

*Data sorted by cost sold as default, but all reports have dynamic sort headers

GENERATE REPORT – DATA ORGANIZED BY RETAILER



- Choose and select your retailer within the Retailer filter box
- Edit the Sales Start and End Dates to reflect the desired time period, or leave at the default

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• Hit Apply Filters

GENERATE REPORT STORE REPORT – DATA ORGANIZED BY LOCATION FOR MULTI-DOOR RETAILERS

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Select "Stores" from the Vendor Version Sum-Det Rpts drop down menu

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GENERATE REPORT STORE REPORT – DATA ORGANIZED BY LOCATION FOR MULTI-DOOR RETAILERS

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Sam	ole Door		835	\$345,743	\$414	\$133,325	871	\$153	2.59	\$20,631	:	288 15%
	ole Door		393	\$264,014	\$672	\$150,010	1,703	\$88	1.76	\$90,366	1,	123 60%
	ole Door		485	\$261,044	\$538	\$413,284	660	\$626	0.63	\$225,262		313 55%
	ole Door		287	\$205,106	\$715	\$285,439	447	\$639	0.72	\$79,230		123 28%
	ple Door		411	\$232,491	\$566	\$287,422	377	\$762	0.81	\$36,415		43 13%
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	ble Door		597	\$310,688	\$520	\$380,679	697	\$546	0.82	\$22,768		47 6%
Sam	ole Door		448	\$221,848	\$495	\$417,045	616	\$677	0.53	\$90,686		152 22%
Sam	ole Door		421	\$207,233	\$492	\$192,776	714	\$270	1.07	\$32,763		333 17%
Sam	ole Door		399	\$217,964	\$546	\$416,552	840	\$496	0.52	\$143,779		317 35%
Sam	ole Door		460	\$186,210	\$405	\$243,413	879	\$277	0.76	\$96,873		540 40%
Sam	ole Door		355	\$177,952	\$501	\$144,337	280	\$515	1.23	\$49,410		94 34%

 Report will automatically generate* to show data organized by individual doors for all data-sharing retailers for the default rolling 365 day time period

*Data sorted by cost sold as default, but all reports have dynamic sort headers

GENERATE REPORT STORE REPORT – DATA ORGANIZED BY LOCATION FOR MULTI-DOOR RETAILERS

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- Choose and select your retailer within the Retailer filter box
- Edit the Sales Start and End Dates to reflect the desired time period, or leave at the default
 - Hit Apply Filters

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GENERATE REPORTS PRICE POINT REPORT- DATA ORGANIZED BY RETAIL PRICE RANGES*

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Luser Information Price Points Sample Co. change user to: SAMPLE VENDOR Change News Sub Calegories Sub Calegories On this page Departments Company Consultant Group New Features - Live Chat & Scheduling a Call from Balance to Buy New Features - Live Chat & Scheduling a Call from Balance to Buy New Features - Live Chat & Scheduling a Call or send an email? Our new Live Chat feature is just for that purpose. Now you can send a note through the Chat feature and the Balance to Buy Consultant or Tech Member will respond. If you don't get an answer right away then we are all working with others on the phone but will get back to you as soon as possible. New Features - Live Chat feature and the Balance to Buy Consultant or Tech Member will respond. If you don't get an answer right away then we are all working with others on the phone but will get back to you as soon as possible. New Ownership Fit Schedule Training a list will appear, you select the consultant who you would like to speak with. That will take you to that consultant's calendar where you can select from the openings on their calendar. If you don't see any available time slots that work fo you, reach out by email or phone call New Sales Report and we will work with you to get a call scheduled. New Features. We are here for you. //bbonline.balancetobuy.com/Home/tabid/36/Default.aspr# tage of these two new features. We are here for you. New Period to P	nodule action menu to edit c	Categories							
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BIGJEWELERS.COM

*Retail Price Point Ranges can be customized

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GENERATE REPORTS PRICE POINT REPORT- DATA ORGANIZED BY RETAIL PRICE RANGES

- Report will automatically generate* to show data organized by price point range for all data-sharing retailers for the default rolling 365 day time period
- Choose and select your retailer within the Retailer filter box
- Edit the Sales Start and End Dates to reflect the desired time period, or leave at the default

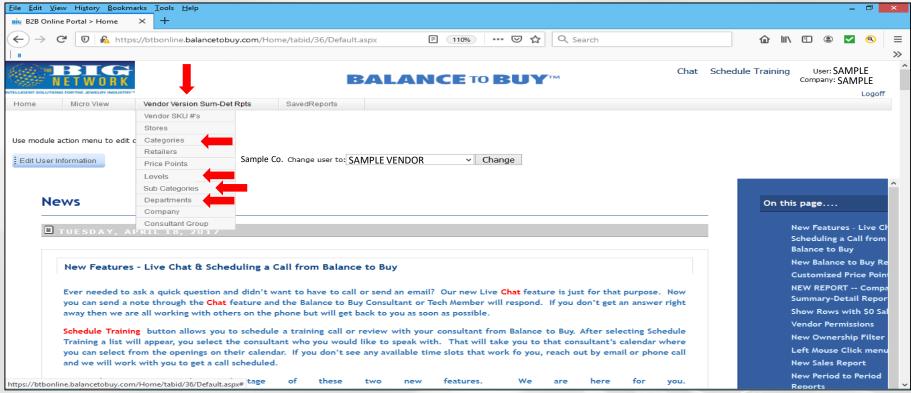
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Price Point \$10000-\$15000 \$500-\$15000 \$500-\$7500 \$4000-\$5000 \$2000-\$2500 \$1000-\$2500 \$1000-\$2500 \$1000-\$1500 \$600-\$1500 \$600-\$1500 \$600-\$1000 \$600-\$1000 \$200-\$300 \$100-\$200			SALES	BAL Price Pol Sales beth Cat cortes: All, Retailers: SA Cost 0 Cost 0 \$ 1 \$2,84 6 \$12,61 11 \$18,25 19 \$23,45 21 \$22,41 45 \$34,47 80 \$43,70 55 \$22,11 80 \$43,70 55 \$22,41 45 \$34,47 80 \$43,70 55 \$22,41 45 \$34,47 80 \$43,70 55 \$22,41 45 \$34,47 80 \$43,70 55 \$22,41 45 \$34,47 80 \$43,70 55 \$22,10 80 \$43,70 56 \$22,10 80 \$43,70 55 \$22,10 80 \$43,70 55 \$22,10 80 \$43,70 55 \$22,10 80 \$43,70 55 \$22,10 80 \$43,70 55 \$44,40 80 \$43,70 56 \$44,40 80 \$43,70 56 \$44,40 80 \$43,70 56 \$44,40 80 \$43,70 56 \$44,40 80 \$44,	nt Analysis Report for VE ween 04/17/2019 and 04/ MPLE Store Num FGOOD5 6 5005 5 52,845 5 52,845 5 52,845 5 52,845 6 51,245 4 51,067 1 5546 1 5556 1 55566 1 555666 1 555666 1 555666 1 555666 1 55566666 1 5556666666666	15/2020.Stock as of 04 ber: All, Division: All, T Cost Onhand \$170 \$12,883 \$26,100 \$21,603 \$19,303 \$17,843 \$31,165 \$12,2414 \$13,028 \$7,310 \$4,900 \$2,2403 \$109 \$2,403 \$109 \$2,403 \$109 \$2,403 \$109 \$2,403 \$109 \$2,403 \$109 \$2,403 \$100 \$2,500 \$2,	A/15/2020 ranType: All, VENTORY Units 1 2 7 14 64 50 75 111 148 46 53 30 24 15	Avg Cost OH \$170 \$50 \$455 \$455 \$455 \$422 \$257 \$161 \$211 \$270 \$246 \$224 \$224 \$150 \$109 \$199 \$52	0.00 0.00 0.89 0.98 0.70 1.09 1.16 1.93 1.40 1.79 1.45 1.60 1.93 1.83 1.83 1.43	\$170 \$100 \$345 \$7,411 \$2,530 \$4,086 \$4,086 \$4,086 \$4,080\$4,080 \$4,080 \$4,080\$4,080 \$4,080 \$4,080\$4,080 \$4,080\$4,080 \$4,080\$4,080 \$4,080\$4,080 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,000 \$4,000\$4,000 \$4,0000\$	Units 1 2 6 8 51 34 51 71 62 62 23 15 9	
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Price Point \$1000-\$1500 \$500-\$5000 \$400-\$5000 \$2500-\$2000 \$2500-\$2000 \$1500-\$2000 \$500-\$500 \$600-\$800 \$500-\$600 \$400-\$500 \$500-\$600 \$200-\$200 \$200-\$200 \$200-\$200 \$100-\$200 \$00-\$100 Totals			SALES	Cost 0 \$ 0 \$ 0 \$ 1 \$2,26 1 \$2,26 1 \$2,46 5 \$2,35 21 \$2,24 45 \$3,47 80 \$43,70 55 \$2,219 60 \$11,71 45 \$3,47 80 \$43,70 55 \$2,219 60 \$18,82 46 \$11,71 45 \$9,45 26 \$4,40 11 \$1,53 14 \$54,47 10 \$24,47 10 \$24,47	nt Analysis Report for VE ween 04/17/2019 and 04/ MPLE Store Num C 600D5 50 5 52,845 5 52,845 5 52,845 5 52,845 5 52,845 5 52,845 5 545 5 545 5 545 5 545 5 545 54	15/2020.Stock as of 04 ber: All, Division: All, Ti Cost Onhand \$170 \$12,803 \$22,603 \$22,603 \$22,603 \$22,603 \$12,843 \$24,000 \$21,043 \$17,843 \$13,028 \$7,310 \$4,900 \$2,403 \$109 \$785 \$129 \$109 \$785 \$109 \$109 \$785 \$109 \$109 \$100 \$2,403 \$100 \$2,403 \$1,000 \$2,403 \$1,000 \$2,403 \$1,000 \$2,403 \$1,000 \$2,403 \$1,000 \$2,200 \$2,50	y/15/2020 y/15/2020 VENTORY Units 1 2 7 7 14 64 4 50 75 5 111 148 653 300 24 16 15 15 1 658	Avg Cost OH \$170 \$100 \$400 \$400 \$422 \$257 \$161 \$211 \$210 \$244 \$244 \$244 \$150 \$150 \$150 \$150 \$150 \$150 \$150 \$255	0.00 0.89 0.98 0.70 1.09 1.16 1.93 1.40 1.79 1.45 1.60 1.93 1.83 14.10 1.07 9.95 1.31	\$170 \$100 \$345 \$445 \$7,411 \$2,530 \$4,089 \$4,089 \$4,233 \$6,377 \$3,519 \$1,530 \$2,183 \$3,19 \$1,530 \$2,183 \$30 \$814 \$30 \$814 \$30 \$845 \$30 \$50 \$50 \$50 \$50 \$50 \$50 \$50 \$5	Units 1 2 6 8 51 24 51 71 62 23 15 9 4 1 0 11 350	1
Price Point \$10000-\$15000 \$5000-\$15000 \$5000-\$5000 \$2000-\$2500 \$2000-\$2500 \$2000-\$2500 \$2000-\$2500 \$2000-\$2500 \$2000-\$2000 \$200-\$2000 \$200-\$200-\$200 \$200-\$200-\$200 \$200-\$200-\$200 \$200-\$200 \$200-			SALES	BAL Price Pol Sales betw Cat cortes: All, Retailers: SA Cost 0 Cost 0 \$ 1 \$2,84 6 \$12,61 11 \$1,825 19 \$23,75 55 \$22,19 60 \$4,40 11 \$1,53 14 \$19,55 54 \$26 \$4,40 11 \$1,53 14 \$19,55 54 \$26 \$4,40 11 \$1,53 14 \$19,55 54 \$26 \$22,726 Cost	nt Analysis Report for VE veen 04/17/2019 and 04/, MPLE Store Num 6 GODDS 0 50 5 \$2,845 2 \$2,102 9 \$1,660 1 \$5,067 1 \$5,465 1 \$	15/2020.Stock as of 04 ber: All, Division: All, T Cost Onhand \$170 \$12,883 \$26,100 \$12,2883 \$26,100 \$21,603 \$19,303 \$19,303 \$19,303 \$17,843 \$31,165 \$12,2414 \$13,028 \$7,310 \$4,900 \$2,2403 \$109 \$785 \$325 \$572,3411 Cost Onhand	V15/2020 ranType: All, VENTORV Units 1 2 7 7 14 64 4 64 50 75 1111 148 466 53 300 24 16 15 1	Avg Cost OH \$170 \$450 \$456 \$420 \$420 \$422 \$257 \$161 \$211 \$210 \$246 \$244 \$150 \$150 \$150 \$150 \$150 \$150	0.00 0.89 0.98 0.70 1.09 1.16 1.93 1.40 1.79 1.45 1.65 1.60 1.60 1.93 1.83 1.83 14.10 7.95	\$170 \$100 \$405 \$7,411 \$2,530 \$4,089 \$4,089 \$4,089 \$4,223 \$3,519 \$3,519 \$3,519 \$2,183 \$3,519 \$2,183 \$81,4 \$30 \$81,4 \$30 \$605 \$405 \$355	Units 1 1 2 6 8 51 34 51 71 72 22 23 15 9 4 1 0 11 1	%Aged 1 1 96Aged

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• Hit Apply Filters

*Data sorted by cost sold as default, but all reports have dynamic sort headers

GENERATE REPORTS CATEGORY, SUB-CATEGORY, DEPARTMENT, OR LEVEL REPORT– DATA ORGANIZED BY ASSIGNED CLASSIFICATION/CATEGORIZATION*



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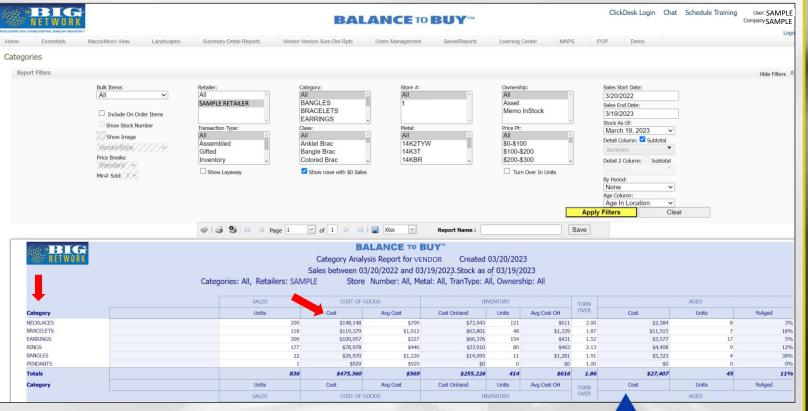
Select from the Vendor Version Sum-Det Rpts drop down menu

*Vendor-specified if item catalog is provided, retailer-assigned if not



GENERATE REPORTS CATEGORY, SUB-CATEGORY, DEPARTMENT, OR LEVEL REPORT- DATA ORGANIZED BY ASSIGNED CLASSIFICATION/CATEGORIZATION

- Report will automatically generate* to show data organized by categorization for all data-sharing retailers for the default rolling 365 day time period
- Choose and select your retailer within the Retailer filter box
- Edit the Sales Start and End Dates to reflect the desired time period, or leave at the default
- Hit Apply Filters



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*Data sorted by cost sold as default, but all reports have dynamic sort headers

DRILL DOWN & DIG DEEPER DETAIL COLUMNS – BREAK DOWN REPORT BY ADDITIONAL DATA POINT

Ownership:	Sales Start Date:	Detail Column: 🗹 Subtotal
Asset Memo InStock	Sales End Date: 3/20/2023	Summary
Memo Sold Price Pt: All	Stock As Of: March 21, 2023	
\$0-\$100 \$100-\$200	Detail Column: Subtotal	Standard Detail
\$200-\$300	Detail 2 Column: Subtotal	Item Detail
Turn Over In Units	By Period:	Sales Detail
	None V Age Column:	Diamond Detail
[Age In Location V Apply Filters Clear	

- Detail Column first additional data point
- Detail Column 2 second additional data point
- Subtotal Button uncheck if subtotal by either additional data point is not required
- Type to Search Function type additional data title in bar and corresponding options will populate
- Hit Apply Filters

DRILL DOWN & DIG DEEPER DETAIL COLUMNS – BREAK DOWN REPORT BY ADDITIONAL DATA POINT

Standard Detail Category Department Description Level Ownership Price Point Retailer Retailer Stock No Retailer Style Store Style Sub Category Transaction Type Territory Manager Territory RVP

Alt Stock #1 Alt Stock #2 Field 1 Field 2 Field 3 Field 4 Field 5 Location Metal Type Retailer Core Retailer Normalized Category Serial # UPC Vendor Alt Stock #1 Vendor Alt Stock #2 Vendor In Stock Vendor Invoice MSRP First Program Second Program

Item Detail

Sales Detail Date Purchased Date Sold Day Sold Time Sold Diamond Detail Stone Cert Stone Clarity Stone Color Stone Cut Stone Lab Stone Shape Stone Size Stone Size Range Stone Type Total Diamond Count Total Diamond Wt Total Diamond Wt Range

- Standard Detail standard categorizations and information, designated by either vendor* or retailer
- Item Detail sku-specific item attribute information, designated by vendor*
- Sales Detail sale-specific information

Diamond Detail – diamondspecific information, designated by vendor*

*If item catalog is supplied by vendor

DRILL DOWN & DIG DEEPER DETAIL COLUMNS – BREAK DOWN REPORT BY ADDITIONAL DATA POINT

NETWORK				ales betwe	en 04/17/2	Report for 019 and 04	VENDO /15/2020	Stock as of	d 04/16/2020 04/15/2020					
	Caugories	: All Retailers: S	PLE	Sto	ore Number: Tran	: All, Divisi Type: All,	on: FASH Ownershi	HON, BRID	AL, LOG	and m	ore.,			
	-		SAL	ES	COST OF (ownersm	INVENTORY				AGED)	
Vendor SKU #	Price Point	Sample Status	Avg DTS	Units	Cost	Avg Cost	Cost Onhand	Units	Avg Cost OH	TURN OVER	Cost of Aged	Units	%Aged Stock	AVG DOH
SR0000111122	\$1500-\$2000		10	1	\$849	\$849	\$0	0	\$0	1.00	\$0	0	0%	C
SR0000111122	\$2000-\$2500		5	1	\$899	\$899	\$0	0	\$0	1.00	\$0	0	0%	C
SR0000111122	Total	Total	7	2	\$1,748	\$874	\$0	0	<i>\$0</i>	2.00	<i>\$0</i>	0	0%	0
SR0000111123	\$1000-\$1500	SAMPLE 2019	33	2	\$1,220	\$610	\$615	1	\$615	1.98	\$0	0	0%	231
SR0000111123	Total	Total	33	2	\$1,220	\$610	\$615	1	\$615	1.98	<i>\$0</i>	0	0%	231
SR0000111124	\$2000-\$2500	SAMPLE 2019	0	o	\$0	\$0	\$1,095	1	\$1,095	0.00	\$0	0	0%	325
SR0000111124	Total	Total	0	0	\$0	\$0	\$1,095	1	\$1,095	0.00	<i>\$0</i>	0	0%	325
SR0000111125	\$2500-\$3000	SAMPLE 2019	72	2	\$2,398	\$1,199	\$0	0	\$0	2.00	\$0	0	0%	C
SR0000111125	\$3000-\$4000	SAMPLE 2019	0	o	\$0	\$0	\$1,269	1	\$1,269	0.00	\$0	0	0%	136
SR0000111125	Total	Total	72	2	<i>\$2,398</i>	\$1,199	\$1,269	1	\$1,269	1.89	\$0	0	0%	136
SR0000111126	\$2500-\$3000		130	2	\$2,298	\$1,149	\$0	0	\$0	2.00	\$0	0	0%	C
R0000111126	\$3000-\$4000		3	1	\$1,250	\$1,250	\$1,205	1	\$1,205	1.04	\$0	0	0%	107
SR0000111126	Total	Total	88	3	\$3,548	\$1,183	\$1,205	1	\$1,205	2.94	<i>\$0</i>	0	0%	107
SR0000111127	\$1000-\$1500	SAMPLE 2019	0	0	\$0	\$0	\$585	1	\$585	0.00	\$0	o	0%	325

QUESTIONS? PLEASE CONTACT THE BIG NETWORK TEAM



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