

BIG POS Guide Apex Diamonds - Edge

Apex Diamonds has created their vendor style numbers in such a way that each variation of a particular design is accounted for, so there is no need to customize your numbers with metal colors, gemstones, sizes, or other information.

The correct style (model #) number for **Apex Diamonds** is entered in the Vendor Style # field: 10-00507, R784Y-01

Examples of incorrectly entered style numbers: 1000507, S/O 10-00507, R784Y01, R784Y-Smith, R784Y-01 size 4.5

Edge will auto populate any SKU that has been received before – be careful of using this as you begin to correct any previously bad entries.

Enter **Apex Diamonds** serial numbers (SKU numbers) in a Serial # field that is created by you in the category set-up. It is advised to make this a required field.

The screenshot shows the BIG POS software interface for item entry. The top navigation bar includes tabs for General, Stones, Tag, Quantities, Notes, Pop-Ups, Disassembled, Pre-Appraise, History, and Website. The main form is titled 'Item #001-140-00002(?)' and is categorized under '140 Diamond Semi-Mount Rings'. The form is divided into several sections:

- Vendor Info:** Includes fields for Vendor ID, PO #, Invoice #, Quantity, Ven Style #, Style Note, Barcode, and Stock Type. A blue arrow points to the 'Ven Style #' field.
- Inventory:** Includes fields for Location, Status, As Of, Date Entered, Entered By, and Price Meth. It also has checkboxes for 'Exclude From Rewards' and 'POS Frequently Sold Item'.
- Pricing:** Includes fields for Cost, Re-Cost, Re-Cost Dtl, Retail, Lowest, Current, Sold, and Spiff. It also has a 'Recalc' button.
- Ring Details:** Includes fields for Style, Metal, Color, Finish, Ring Size, and Serial #. A blue arrow points to the 'Serial #' field.
- On Sale:** Includes fields for Price, Margin, Starts, Ends, and Sign.
- Description:** Includes a text area for the item description and a 'Suggest' button.